

**Adult Interstate Compact Commission  
Inaugural Meeting**

The Scottsdale Plaza Resort  
Scottsdale, AZ  
November 18-19, 2002

**November 18, 2002**

- Sen. Denton Darrington called the Adult Interstate Compact Commission to order at 8:05 a. m. Sen. Darrington then introduced Kermit Humphries for background comments. Upon completion of Kermit Humphries' presentation, Sen. Darrington introduced Mike McCabe who recognized NIC and described the role of the commission.
- Sen. Darrington delivered two charges for approval:
  - 1) **Approval of Interim Chair**
    - adopted by unanimous voice vote (motion to approve made by Sheryl Ramstaad-Hvass, seconded by Judith Uphoff)
  - 2) **Authorize Interim Secretary (CSG Staff)**
    - adopted by unanimous voice vote (motion by David Guntharp, seconded by Kathy Winckler)
- Sen. Darrington then introduced the Compact Commissioners.
- After the introduction of the commissioners the meeting was turned over to Rick Masters for a review of the Commissions bylaws. Sen. Darrington provided an outline of the commission procedures. At the close of these remarks several questions were fielded:
  - Rick Masters answered a question on staggering terms asked by Harry Hageman
  - Rick Masters answered a question on Article IV-Executive Director Appointment-asked by Jacqueline Kotkin
  - Judith Sachwald requested that staff be authorized to clean up the grammar and style of the draft
  - Rick Maters answered a question asked of Kathy Winckler about Section VIII, Line 6 regarding preceding sentence
- After all questions were answered Sheryl Ramstad-Hvass made a motion to adopt amendments and was seconded by Hazel Combs. The vote resulted in a unanimous adoption.
- At the conclusion of the vote Mike McCabe introduced regional meetings that allow other, nonmember states, to attend as well as other nonmember participants.

- Report by state Councils:
  - **Arkansas:** has met; very active
  - **Utah:** selected; met twice; Blackburn chair of Supreme Court
  - **Nevada:** appointed with the exception of judge; group met in early November
  - **New Mexico:** Governor's office has said it lacks the authority to make appointments; meeting week after Thanksgiving
  - **Arizona:** appointed; has not met, but planning to meet in January, 2003
  - **Oregon:** awaiting appointments
  - **Montana:** Supreme Court selected; awaiting legislative appointment; meeting in late 2002
  - **Colorado:** still struggling with organization
  - **California:** has held three meetings; appointments in 2001 include the Department of Corrections director in California and Commissioner
  - **Washington:** Sentencing Commission is State Council; meeting in late 2002
  - **Hawaii:** met three times; composition has changed; new members coming on board; need funding
  - **Wyoming:** term limits and reappointment are having impacts on Supreme Court; letting new Governor and his administration make appointments
  - **Idaho:** next meeting in 2003
  
- Sen. Darrington adjourned the meeting for a lunch break.
  
- Sen. Darrington reconvened the meeting at 1:40 p. m.
  
- Sen. Darrington introduced the Regional Representatives, introduced the break out summaries, and then introduced Mike McCabe to address the committees.
  
- Mike McCabe addressed the committees' structures, form of members, described action items, and fielded several questions before the vote:
  - Jacqueline Kotkin asked a question regarding participation by The Council of State Governments Eastern Office
  - Don Blackburn asked if only Commissioners serve on committees
  - Sheryl Ramstad-Hvass asked if committees are elected
  
- At the conclusion of the questions a vote was taken on the primary characteristics of the committees:
  - Sheryl Ramstad-Hvass moved to adopt an amendment with the exception that committee chairs be appointed by committee and members be appointed by chairs of committee and commission. W. L. Kautzky seconded the motion.
    - The motion failed with all participants voting "nay" except for Sheryl Ramstad-Hvass and W. L. Kautzky

- Kathy Winkler made a motion to adopt without amendments and was seconded by Robert Steinman which was approved with all present voting “aye,” except Sheryl Ramstad-Hvass. This vote adopted committee appointment process (appointed by chair)
  - A vote was taken on the length of committee terms after a motion was made by Harry Hageman and was seconded by Jim Cotton. The motion was passed unanimously and adopted
  - A vote was taken on the frequency of committee terms after a motion was passed by Milt Gilliam and was seconded by Hazel Combs. The motion was passed unanimously and adopted
- The meeting was then turned over to Rick Masters for discussion on Transition Issues. By consensus, PPCAA Rules (as is) were adopted.
  - The floor was opened for public comment:
    - Don La Fratta suggested bridging the gap between PPCAA and the Commission
  - Sen. Darrington made closing remarks and adjourned the meeting for the day.

### **November 19, 2002**

- Sen. Darrington called the meeting to order at 8:00 a. m.
- Once the meeting was convened election were held for the Commissions’ Executive Officers and plan:
  - Robert Steinman made a motion to make David Guntharp the Chair of the Commission, Kathy Winkler seconded the motion, and David Guntharp was made Chair of the Commission by a majority vote.
  - Kip Kutslor made a motion to make Harry Hageman the Vice Chair of the Commission, Hazel Combs seconded the motion, and Harry Hageman was made Vice Chair of the Commission by a majority vote.
  - Kathy Winkler made a motion to make Hazel Combs the Treasurer of the Commission, A. T. Wall seconded the motion, and Hazel Combs was made Treasurer of the Commission by a majority vote
  - Jeaneene Miller made a motion to make Bonnie Long-Oliver Secretary of the Commission, Ann Hyde seconded the motion, and Bonnie Long-Oliver was made Secretary of the Commission by a majority vote.
  - Milt Gill made a motion to accept the proposed budget, Joe Kuebler seconded the motion, and the budget was accepted by a majority vote
  - Ana Hyde made a motion to adopt the proposed timeline, Jim Cotton seconded the motion, and the timeline was adopted by a majority vote
  - Kathy Winkler made a motion to adopt the proposed fee formula, Ann Hyde seconded the motion, and the fee formula was adopted by a majority vote

- Don Blackburn made a motion to accept the proposed fee for participating states, Milt Gilliam seconded the motion, and the state fees were approved by a majority vote
- Upon the conclusion of the voting, Bert Harberson presented an endorsement for an ongoing relationship between the Commission and The Council of State Governments.
  - W. L. Kautzky made a motion to endorse the proposal to have an ongoing relationship with CSG. The motion was seconded by Hazel Combs and passed with a majority approval
  - Jim Cotton made a motion to pass the proposed budget. The motion was seconded by Pilkington and the motion passed with a majority approval
- After the presentation and votes, Sen. Darrington adjourned the meeting for a short break at 9:50a. m. and reconvened at 10:10 a. m.
- After reconvening from the break Sen. Darrington called on Rick Masters for other business.
- Rick Masters called on Kathy Winckler to brief members on the amicus brief being submitted on the Texas and North Dakota cases.
- A call for the Commission to take action was made to approve an investigation and file an Amicus brief in support of Texas.
  - Kathy Winckler made a motion to approve an investigation, followed by a second by Jim Cotton. The motion passed with a majority vote, with Judith Sachwald abstaining and Warren Emmer vote against the motion
  - William Rankin made a motion for ex-officio status for PPCAA, the motion did not receive a second and the motion died
- APPA made a presentation on a potential information project.
  - A motion was made to appoint someone to the APPA information project. The motion was made by Joe Kuebler and seconded by Jim Cotton. The motion passed by a majority vote.
- After the APPA presentation the floor was given to non-member states for comments regarding the status of the Adult Supervision Interstate Compact. Presentations were made by:
  - Mike Dowling, New Jersey Parole Board
  - Paul Quander, Director of Court Services
  - Don La Fratta, Massachusetts, who also spoke on behalf of the PPCAA and called on the Commission to recognize PPCAA as an ex-officio
  - Ed Murezcsek, New York, called on the Commission to include CA and DCA in committee and commission work
  - Al Gurgin, Supervisor of Delaware Interstate Commission Office, called on Commission to endorse PPCAA

- Mississippi, no representative present
  - Bob Champion, Indiana Probation Administration
  - Henry Lowry, DCA West Virginia, called on commission to support William Rankin's proposal
- Upon completion of non-member state presentations, a call was made for public comment:
    - Don Blackburn called for the inclusion of CA and DCA
    - Joe Kuebler called for PPCAA President to be an ex-officio member
    - Ed Ligtenberg cited his opposition to have the PPCAA President be an ex-officio member
    - Sherry Pilkington cited a mechanism to have a liaison for PPCAA, rather than have their President be an ex-officio
- Meeting Summary and Closing Comments.

# INTERSTATE COMPACT FOR ADULT OFFENDER SUPERVISION

## INTERSTATE COMMISSION MEETING

November 18-20, 2002  
Scottsdale Plaza Resort  
Scottsdale, Arizona

---

(Commission Office, Rm. 104)

**Monday - Nov. 18, 2002**

7:00pm                    **Welcoming Reception** (Terraza Patio)  
*Justice Michael D. Ryan, Arizona Supreme Court*

**Tuesday – Nov. 19, 2002**

7:30am                    **Continental Breakfast** (Grande Ballroom DEF)

8:00am                    **Welcome & Call to Order**  
*Sen. Denton Darrington, Idaho – Presiding (Interim Chair)*

- Orders of the Day
- Overview of Agenda
- Instructions to Commissioners
- Roll Call

8:30am                    **Interstate Compact for Adult Offender Supervision:  
Context and Background**  
**Kermit Humphries, National Institute of Corrections**

8:45am                    **Role of Interstate Commission and Compact Commissioners**  
*Mike McCabe, The Council of State Governments*

9:00am                    **Commission Administration & Operation: Session #1**  
*Sen. Denton Darrington, Idaho*

- Approval of Interim Chair
- Authorize Interim Secretary
- Introduction of Commissioners
- Adoption of Commission Bylaws
- Nominating Process for Officers
- Introduction of Regional Breakouts

Western	-	Grande Ballroom C
Southern	-	Las Palmas C
Midwestern	-	Las Palmas B
Eastern	-	Las Palmas A

- 10:00am **Break**
- 10:30am **Regional Meetings**  
*Ex-Officio Members Facilitate*
- Discussion of State Council Experiences
  - Discussion of Commission: *Hopes & Questions*
  - Elect Regional Representative to Executive Committee  
(These representatives will also compose the Nominating Committee)
- Noon **Lunch** (Terraza Patio)
- 1:30pm **Committee Structure and Function** (Grande Ballroom DEF)  
*Sen. Denton Darrington, Idaho*  
*Mike McCabe, The Council of State Governments*
- Overview of Committee process & Requirements
  - Introduction of Potential Working Committees
    - Executive Committee
    - Finance Committee
    - Rules & Compliance Committee
    - Information Technology Committee
    - Training, Education & PR Committee
  - Adoption of Committees and Structure
  - Committee Membership Selection
- 2:30pm **Break**
- 3:00pm **Transition Issues**  
*Rick Masters, The Council of State Governments*
- Identify and Discuss Transition Issues
  - Consensus on Transition Issues & How to Handle
  - Adoption of Transition Rules
- 4:45pm **Public Comment from Non-Commissioner Attendees**  
*Sen. Denton Darrington, Idaho*
- 5:00pm **Adjournment**
- 7:00pm **Compact Commissioner Dinner** (Remington's Rest. – onsite)  
*(Invitation only)*

**Wednesday – Nov. 20, 2002**

- 7:30am **Continental Breakfast** (Grande Ballroom DEF)
- 8:00am **Call to Order**

*Sen. Denton Darrington, Idaho – Presiding (Interim Chair)*

8:15am

**Election of Officers**

*Sen. Denton Darrington, Idaho*

- Nominating Committee Report
- Election of Officers (by Office)

9:15am

**Break**

9:45am

**Commission Administration & Operation: Session #2**

*Commission Chairperson – Presiding*

- Ratify Interim Budget
- Adopt Transition Timeline and Plan
- Adopt Dues Formula and State Fee Assessment (with FY'04 expenditure plan)
- The Council of State Governments: Partnership & Benefits
- Other Administrative and Fiscal Issues

11:30am

**Other Business**

*Commission Chairperson*

Noon

**Lunch**

1:30pm

**National Information and Data Sharing System**

*Carl Wicklund, American Probation & Parole Assoc.*

*Linda Sydney, American Probation & Parole Assoc.*

2:30pm

**Break**

2:45pm

**Public Comment from Non-Commissioner Attendees**

*Commission Chairperson*

3:00pm

**Meeting Summary & Next Steps/Closing Comments**

3:30pm

**Final Adjournment**

\* Meeting facilities will be available for the Executive Committee and any other Working Groups until 7:00pm.